

## PATIENT INFORMATION FORM

*Please Note: This is a confidential record of your medical history and will be kept in this office. Information contained here will not be released to any person except when you have authorized us to do so.*

Name \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (     ) \_\_\_\_\_ Cell (     ) \_\_\_\_\_ Work (     ) \_\_\_\_\_

SS# \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_

Drivers License # \_\_\_\_\_ Male  Female

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Married  Single  Divorced  Name of Spouse \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Telephone (     ) \_\_\_\_\_

Referred by \_\_\_\_\_ Friend  Relative  Insurance  Other

**PRIMARY INSURANCE**     Cash  Group  Work/Comp  Auto  Other

Name of Insurance Co. \_\_\_\_\_ ID# \_\_\_\_\_ Group# \_\_\_\_\_

Name of Insured \_\_\_\_\_ Relationship to Patient: Self  Spouse  Parent

Secondary Insurance \_\_\_\_\_ Name of Insured \_\_\_\_\_

I understand that this is a quotation of benefits and is NOT a guarantee of payment, and the agreement is between the Insurance Carrier and me. I authorize any and all payment from my insurance carrier directly to this office with the understand that all monies be credit to my account upon receipt. Any denial of payment becomes my responsibility (patient).

Patient Name (print) \_\_\_\_\_ Patient Signature \_\_\_\_\_ Date \_\_\_\_\_

### **24 HOUR CANCELLATION POLICY & CREDIT AUTHORIZATION RELEASE**

\_\_\_\_\_ takes pride in the quality of care he offers his patients. In order to do this he has a strict cancellation policy. Dr. \_\_\_\_\_ requires a 24-hour cancellation notice prior to your appointment time. If sufficient time is not given, the full fee will be charged to the credit card we have on file.

I, \_\_\_\_\_ authorize Dr. \_\_\_\_\_ to charge the credit card given below, for cancellation fees, insurance co-payments and related charges.

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Ex \_\_\_\_\_ / \_\_\_\_\_ Visa  / MC

Patient Name (print) \_\_\_\_\_ Patient Signature \_\_\_\_\_ Date \_\_\_\_\_